



Institute of Bankers of Sri Lanka
Supplier Registration Form 2023

Description of the item/Service:

1. Name of the organization:

2. Business address:

3. Nature of the business:

4. Business registration No (Photo copy should be attached) :

5. Relevant qualifications/ approvals:

6. No of years in this business:

7. Indicate the names of your present clients:.....

8. Period of credit allowed:

9. Bank Account Details

Bank Name : Account No.

Branch Name: Branch code:.....

10. Telephone & fax No.:

11. E mail address:

12. Contact person:

13. Signature & seal:

Please submit your application form along with non refundable deposit (deposit slip as a proof) of Rs. 1,000/- to the following account

Bank Details - Commercial Bank, Kollupitiya Branch, A/N : 01100358501.

Conditions :

- Quotations for the supply of items /rendering services will normally be invited from the list of suppliers. However, the Institute reserves the right to invite quotations and purchase requirements from any other supplier as well.
- The Director General of the Institute reserves the right to accept or reject any application received for registration without assigning any reasons.
- Payments will be made to the suppliers only after providing of Supplies/Services to our satisfaction and in accordance with the specifications and terms stipulated.
One month credit facilities should be provided by the suppliers.

All applications should be clearly marked “REGISTRATION OF SUPPLIERS 2023” on the top left corner of the envelope and send it to reach Deputy Director Admin & HR, Institute of Bankers of Sri Lanka, No. 80A, Elvitigala Mw., Colombo 08 on or before 27th January 2023 by 3.00 pm