

Instructions to Candidates

- (a) Candidates must produce the duly attested admission card and an acceptable identification (NIC / Passport) at the Examination Centre to the Supervisor for verification. Admission card should be attested by an authorized person as per the details given in your admission card.
- (b) Candidates are instructed to be present in the Examination Hall at least 30 minutes prior to commencement of the examination.
- (c) **No candidate** shall enter the Examination Hall after the expiry of 30 minutes from the commencement of the examination and **no candidate** shall leave the Hall within the first 30 minutes after the commencement of the examination.
- (d) **Calculators** or any other devices are **not allowed** for the examination.
- (e) Clearly write your Index Number on the answer sheet / answer script.
- (f) Candidates must not take out their question papers and answer scripts from the Examination Hall.
- (g) Candidates are forbidden to keep books or notes, periodicals, handbags, cellular phones or any other material (deemed unwarranted by the supervisor), with them in the Examination Hall at the time of the examination. Candidates should hand over such items, if any, to the Examination Supervisor before the commencement of the examination.
- (h) Candidates shall not communicate or attempt to communicate with other candidates once the examination has started. Copying from any other candidate's script is an offence, liable for expulsion / removal from the examination hall by the Supervisor.
- (i) If the Institute is satisfied that a candidate has been involved in any irregularity misconduct or dishonesty whatever in connection with the examination such candidate may be disqualified.
- (j) Smoking in the Examination Hall is not allowed.

Director - Examinations